



Constitution of Ashford Recreation Sports Association

ARTICLE I: *NAME*

The name of this organization shall be the Ashford Recreation Sports Association.

ARTICLE II: *PURPOSE AND FUNCTION*

It is the purpose of the Ashford Recreation Sports Association to encourage, promote, support, and raise funds for the Ashford Recreation Department of Ashford, Alabama.

ARTICLE III: *MEMBERSHIP*

Membership shall be open to any and all persons who have children participate in the Ashford Recreation Department athletic programs.

ARTICLE IV: *OFFICERS*

The officers of the organization shall be adult members and shall consist of the President, a Vice-President, Secretary, and Treasurer.

ARTICLE IV: *BOARD OF DIRECTORS*

The Board of Directors shall comply with the Constitution and By-laws of the Ashford Recreation Sports Association. The Recreation Director and Officers serve as members of the Board of Directors.

ARTICLE VI: *MEETINGS*

Meetings will be held at a minimum 3 times a year. Meetings will be announced two (2) week prior to the start of the planned meeting. The first meeting of the fiscal year (January 1st) must be held by the end of January.

ARTICLE VII: *AMENDMENTS*

These bylaws may be amended at any meeting of the membership by a two-thirds (2/3) affirmative vote of the voting members present, provided due notice of the proposed amendment(s) has been given in writing to all members at least seven (7)

days previous to the meeting. Each member of the association is entitled to one (1) vote when personally in attendance at meetings of the association.

By-Laws of Ashford Recreation Sports Association

ARTICLE I: MEMBERSHIP

Section I: Qualifications

- A. Membership is open to people who have children participate in any recreation sport with the Ashford Recreation Department.

Section II: Representation

- A. Each member is entitled to one (1) vote when personally in attendance at meeting of the association.

ARTICLE II: OFFICERS

Section I: Number and Terms of Office

- A. The officers shall be elected every two (2) years at the January meeting. The Association, from their number, shall elect for the ensuing years, a President, Vice-President, Secretary, and Treasurer, , and three (3) At-Large Members. Officers of the organization cannot be related by marriage to the recreation director, city council, or Mayor of the City of Ashford, or any officer appointed or elected to the Association. Officers or At-Large Voting Members cannot be employed with the City of Ashford unless approved by the voting members of the board.

Section II: Vacancies

- A. In case of a vacancy of any office, an election will be held to immediately fill the occupancy for that office, that person will then complete the remaining term.

Section III: Duties

A. The President:

1. Shall preside at all meetings of the association.
2. Shall personally represent the association or appoint a delegate as needed.
3. Shall appoint committees and committee chairpersons.

4. Shall effect compliance with the rules, regulations, and policies of the Ashford Recreation Department.

B. The Vice-President:

1. Shall have such powers and perform such duties as delegated by the President
2. In the absence or disability of the President, he/she shall perform the duties and exercise the powers on the President.

C. The Secretary:

1. Shall keep all minutes of meetings.
2. Shall signs with the President, or with the Vice-Presidents, all contracts.
3. Shall perform all the duties usually incident to the office of Secretary.

D. The Treasurer:

1. Shall keep the financial records of the club, and authorize payment on approval of the Association. All funds are to be kept at the Ashford Recreation Department.
2. Shall perform all the duties usually incident to the office of Treasurer.

E. The At-Large Members:

1. Shall vote on all upcoming agenda items.

ARTICLE III: FINANCE

- A. The funds are too deposited in a bank approved by the Association and may be withdrawn on the signature of two (2) officers.
- B. Any funds to be paid shall have check signed by two (2) officers.
- C. The association shall authorize payment by check of all debts of the association within seven (7) days after receipt or on approval of officers.

ARTICLE IV: FISCAL YEAR

The fiscal year of the Association shall begin January first (1st) and end December thirty-first (31st).

ARTICLE V: *BASIC POLICIES OF OPERATION*

The following section defines policy for the Ashford Recreation Sports Association.

- A. The club shall be non-political and non-sectarian.
- B. The name of the organization or the names of the members in their official capacities shall not be used in connection with a commercial concern or with any partisan interests.
- C. The organization shall not directly or indirectly participate or intervene in any political campaign on behalf of, or in opposition to, any candidate for public office. Political candidates may pay for advertisements in the recreation association programs.
- D. In the event of the dissolution of the club, its assets shall be distributed to the Ashford Recreation Department and in accordance with current Internal Revenue Codes.
- E. The association shall have the following standing committees:
 - i. Any additional committees can be create upon a 2/3 vote at any monthly meeting.

ARTICLE VI: *AMENDMENTS*

These By-Laws may be amended at a meeting of the membership by a two-thirds (2/3) affirmative vote of the members present and voting, provided due notice of the proposed amendment(s) has been given in writing to all members at least seven (7) days previous.

These By-Laws shall go into effect on March 20, 2016 revised January 29, 2017.